



**CITY OF ADAIR VILLAGE
PLANNING COMMISSION AGENDA**

City Hall: 6030 William R. Carr Avenue – Adair Village, Oregon

Wednesday, January 23, 2017– 6:00 PM

1. ROLL CALL and PLEDGE TO THE FLAG:

2. PRIOR MINUTES:

- a) November 16, 2016 PC Minutes (Attachment A) Pat Hare
Action: Approve

3. PUBLIC COMMENT: (Please limit comments to 3 minutes)

4. OLD BUSINESS:

- a) City Admin Report (Attachment B) Pat Hare
Action: Discussion

5. NEW BUSINESS:

- a) Introduce Bret Ray to Planning Commission (Attachment C) Pat Hare
Action: Discussion

6. ADJOURNMENT: Next meeting – Monday February 20, 2017 @ 6:00 PM

The Community Center is accessible to person with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 72 hours before the meeting by calling City Offices at 541-745-5507 or e-mail "kedmaiston@adairvillage.org", or Oregon Relay Services by dialing 7-1-1. The City of Adair Village is an Equal Opportunity Employer. The order in which items on the Agenda are addressed by Planning Commission may vary from the order shown on the Agenda.

PLANNING COMMISSION MINUTES-Draft

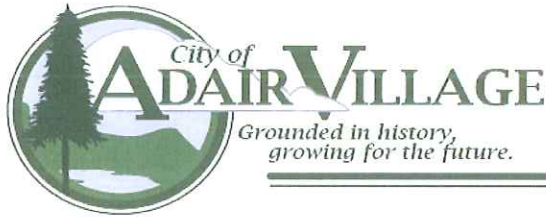
6030 William R. Carr Avenue

Wednesday, November 16, 2016 – 6:00 PM

| Agenda Item | Action |
|---|---|
| <p>1. Roll Call: Members present: Commissioners Robertson, Officer and Chair Rowe were present. CP (City Planner) Don Driscoll was present. CA (City Administrator) Pat Hare was present. Utility Clerk Kathy Edmaiston recorded the meeting.</p> | <p>Chair Rowe called the meeting to order at 6:00 PM and led the flag salute.</p> |
| <p>2. Prior Minutes: (Agenda Item 2a).</p> <ul style="list-style-type: none"> • August 10, 2016 PC Minutes (Attachment A). | <p>Commissioner Robertson moved to approve the August 10, 2016 Minutes. Chair Rowe seconded. Unanimous Approval (3-0).</p> |
| <p>3. Public Comment: Faye Abraham, 3122 NE Willamette Avenue. Asked about Tim Cornelius' property. Asked about Attachment D, Santiam Christian Conditional Use Permit. Asked about an overview of the town square. CA Hare addressed her concerns.</p> | |
| <p>4. Attachment B - City Administrator Report (Agenda Item 4a). CA Hare presented the report.</p> | <p>The Commission received the report.</p> |
| <p>5. Attachment C – Proposed Development (Agenda Item 5a). Tim Cornelius, owner of 12 acres at the end of Hibiscus, talked to the Commission about possible development of the site.</p> | <p>The Commission received the information and discussed the matter.</p> |
| <p>6. Attachment D – Santiam Christian Conditional Use Permit (Agenda Item 5b). Amy Krahn, Agricultural Teacher at Santiam Christian, presented information regarding the possibility of a conditional use permit in order to raise 4H hogs on a portion of the Labor School property recently purchased by Santiam Christian.</p> | <p>The Commission discussed the matter.</p> |
| <p>9. Commissioner Comments: Chair Rowe – None. Commissioner Robertson – None. Commissioner Officer – None.</p> | <p>Commissioner Officer moved to move future Planning Commission meetings from the third Wednesday of each month to the third Monday of each month. Chair Rowe seconded. Unanimous Approval (3-0).</p> |
| <p>10. Adjournment: Next meeting- Planning Commission on Monday, December 19, 2016 at 6:00 PM.</p> | <p>Chair Rowe adjourned the meeting at 7:55 PM.</p> |

Chair's Approval _____

Date _____



CITY ADMINISTRATOR'S REPORT January 23, 2017 PC Meeting

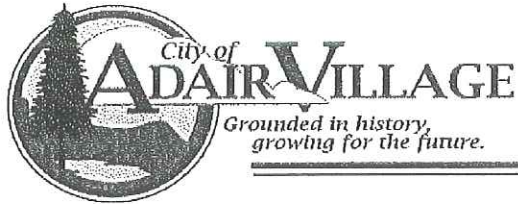
Major Projects/Engineering

- **Water Tanks** – The first foundation of one of the water tanks has been placed and the second is scheduled for the week of January 23rd. The project is still scheduled to be completed by the end of March.
- **Wastewater/Leachate** – The City will begin negotiations with Republic Service over the next several months to decide if we will move forward with the project and how. I will give continual updates on this.

Planning/Permits

- **Serve Pro** – Tim McGinnis is securing his funding and his project start date has been pushed back to late March early April.
- **Tim Cornelius** – Tim has been meeting with the State and the County to clarify the conservation easement and the wetlands. Tim is expecting to have his application into the planning commission in April.
- **CSME (Corvallis Society of Model Engineers)** -- The City has been working with the Model Railroad to come to an agreement on relocating them to one of the barracks buildings. Discussions are getting closer to a resolve. The idea is that they will move in the next few years as the City gets the building closer to occupancy.
- **Property Across from City Hall** – The Benton County Commissioners voted unanimously on January 17th to give the property to the City. This has been worked on for more than 30 years. We have submitted our application to the Federal Government to receive the deed. Once the City has the deed we can begin the process of getting the property out of parks in perpetuity.
- **Downtown Square** – The town square has been completed and Brittany Kennedy the City Recreation Coordinator will be looking at utilizing the space for markets and for community events. We currently have Founders Day on May 13th and then a weekday farmers market planned.

Att. C



6030 William R. Carr Av.
Adair Village, OR 97330
541-745-5507

Commission/Committee You Are Applying To: PLANNING

Prior to making a decision to submit this application, you are encouraged to contact the committee chair, a city councilor, or the City Administrator to ask any questions you may have.

Name: BRET RAY Home Phone: 541-745-2077

Residential Address: 8266 HYACINTH CT
ADAIR VILLAGE, OR, 97330

Occupation, business, trade or profession: POLYSOMNOGRAPHIC TECHNOLOGIST (SLEEP TECH)

May we contact you at work? Yes No Work Phone #: _____

May we contact you by e-mail? Yes No Address: BR_RPSGT@COMCAST.NET

Why are you interested in serving on this Commission or Committee?

- SEE ATTACHED -

Briefly list your community and/or civic activities and any special qualifications, which you believe, are relevant to this position:

- SEE ATTACHED -

Do you have any relevant philosophical attitudes with regard to the committee or commission for which you are applying?

MY PHILOSOPHY WOULD BE: RESPONSIBLE CHOICES WITH AN EYE TOWARD SOLID INFRASTRUCTURE AND COMMUNITY GROWTH.

List business or professional organizations to which you belong.

PAST MEMBER OF THE AMERICAN ASSOCIATION OF SLEEP MEDICINE

Bret Ray
Signature

10-27-16
Date

----- For Office Use Only -----

Submittal Date: _____
Appointment Date: _____
Re-Appointment Date(s): _____

Why are you interested in serving on this Commission or Committee?

I truly enjoy living in Adair Village. I became aware of the city in 1983 when I moved to Oregon and started attending Santiam Christian High. Shortly thereafter my dad and I began rabbit hunting at EE Wilson. My family and I moved to Adair about five years ago. We very much enjoy the community. We have wonderful neighbors and enjoy all that our small town, and the surrounding area, has to offer.

I am excited by the possibility that I could help the city make decisions which would grow our city while preserving our heritage of history and community. I am very impressed with our current leadership. I would like to partner with them to make responsible choices as we improve and maintain our infrastructure and grow our residential and commercial options.

Briefly list your community and/or civic activities and any special qualifications, which you believe, are relevant to this position:

- I created and maintain a scholarship database for the students at Santiam Christian School. I update the database weekly. The scholarship database provides students with a way to search and filter hundreds of college scholarships.
- I work with a team at church to provide monthly, free blood pressure screening to anyone who is interested.
- Each year I work in the Salem Hospital booth at the Saturday Market in Salem.
- I worked for twenty years as an automation engineer, programming machinery and factories.
- I have worked almost eight years as a healthcare provider.
- I have been on the *Management Team* in business and on a *Special Projects Team* in healthcare.

These activities demonstrate ingenuity, creativeness, compassion and teamwork.

Bret Ray

October 27th, 2016