



6030 NE William R. Carr Ave  
 Adair Village, OR 97330  
 Voice - 541 745-5507  
 Fax - 541-230-5219

### ADAIR VILLAGE RENTAL FORM

Name of organization-individual \_\_\_\_\_

Person supervising activity \_\_\_\_\_

Phone Hm \_\_\_\_\_ Wk \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_  
 Street City State Zip

E-Mail Address \_\_\_\_\_

Type of Event \_\_\_\_\_

Date of Use \_\_\_\_\_ Maximum Attendance \_\_\_\_\_

Arrive at facility \_\_\_\_\_ Event start time \_\_\_\_\_ Event end time \_\_\_\_\_ Clean-up ends \_\_\_\_\_

**PLEASE CIRCLE GROUP TYPE & FEES BELOW:**

\*Event fee covers up to 4 hours, hourly rate begins after that.

\*\*\$25 fee to lock and unlock the building for night and weekend use.

Group Type-Group Size	Residents/Employees				Non-Resident			
	Event Fee*	Per Hr Fee	Cleaning Deposit	Security Fee	Event Fee *	Per Hr Fee	Cleaning Deposit	Security Fee
Civic/Government	-	-	50	**	25	10	50	**
Non-Profit								
Less than 10	-		50	**	15	5	50	**
10-25	-		75	**	25	10	75	**
26-85	-		100	**	50	15	100	**
Private								
Less than 10	50	10	100	**	75	20	150	**
10-25	75	15	150	**	100	30	200	**
26-85	125	25	200	**	200	50	250	**

Amt. Paid \_\_\_\_\_

Please list any special items you may bring. \_\_\_\_\_

The applicant and the applicant's group, shall indemnify, defend and hold City, its elected and appointed officials, agents, employees and volunteers harmless from all liabilities, claims judgments, demands and costs arising out of or resulting from applicant's, applicant's group or their invitees' use of the Adair Village Community Center and adherence to all city regulations. I have read and agree to abide by the regulations established for use of a Adair Village City Facility. I agree to be solely and completely responsible for the condition of the reserved area and to leave it in neat and clean condition, without damage. I agree to promptly reimburse the City for all damages. Any permitted special uses, including sound amplification, may be revoked for cause with no reimbursement of fees.

User Signature \_\_\_\_\_

Date \_\_\_\_\_